

**CHILDREN AND YOUNG PERSONS ACT 1963, S.37
The Children (Performances) Regulations 1968**

FORM OF APPLICATION FOR A LICENCE

(Note – it is important that this form, duly completed, should be sent so as to reach the licensing authority not less than twenty-one days before the first performance for which the licence is requested, since the licensing authority may otherwise refuse to grant a licence)

Application to the _____ Council

**PART 1
(TO BE COMPLETED BY THE APPLICANT)**

1. I hereby apply for a licence under Section 37 of the Children & Young Persons Act 1963 authorising
..... (insert name of child)

- * (1) to take part in a performance
- * (2) otherwise to take part in a sport, or
- * (3) otherwise to work as a model

(*Delete as appropriate)

either on the dates specified in item 4(I) of the Annex to this Part or on the number of days and during the period specified in item 4(ii) to the Annex to this Part.

2. I certify that to the best of my knowledge the particulars contained in the Annex to this part are correct.

3. I attach the following:-

- (a) the birth certificate of the child or other satisfactory evidence of the child's age;
- (b) two identical prints (unmounted) of a photograph of the child taken during the six months preceding the date of the application;
- (c) a copy of the contract, draft contract or other documents containing particulars of the agreement regulating child's appearance in the performances or regulating the activity for which the licence is requested.
- * (d) a declaration under Section 38(1)(a) or (b) of the Children and Young Persons Act 1963.

4. I understand that if a licence is granted to me it will be granted subject to the restrictions and conditions laid down in Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulation.

Date..... Signed..... (Applicant)

Full name:

Address:

Tel. No:

Occupation:

NOTE – Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the standard scale (currently £1,000) or imprisonment for a term not exceeding three months or both (Section 40 of the Children and Young Persons Act 1963)

*Delete if inapplicable

(a) A licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performances may take place may be granted only to the British Broadcasting Corporation, the Independent Television Authority, a programme contractor within the meaning of Section 1(5) of the Television Act 1964 or a body supplying programmes to such a programme contractor to be broadcast by the Independent Television Authority or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film intended for public exhibition.

ANNEX TO PART 1

PARTICULARS CONNECTED WITH THE PERFORMANCE IN WHICH THE CHILD IS TO TAKE PART

1. Name and nature (a) of the performances or activities in respect of which the licence is requested.
2. Description of the child's part.
3. Place of the performances or activities in respect of which the licence is requested (b).
4. (I) The dates of the performances or activities for which the licence is requested, or

(ii) the number of days, and the period during which, it is requested that the child may take part in performances or activities (c).
5. Time and duration of performances or activities in respect of which the licence is requested.
6. Approximate duration of the child's appearances in the performances or activities in respect of which the licence is requested.
7. The amount of night work (if any) for which approval will be sought from the local authority under Regulation 30 of the Children (Performances) Regulations 1968 stating –
 (I) the appropriate number of days,
 (ii) the approximate duration on each day.
8. The sums to be earned by the child in taking part in the performances or activities in respect of which the licence is requested.
9. Where a licence is requested in respect of a performance, proposed arrangements for rehearsals taking place during the fourteen days preceding the first performance for which the licence is requested, stating in respect of each rehearsal
 (i) the date
 (ii) the place
 (iii) the approximate duration
10. The days or half days on which leave of absence from school is requested to enable the child to take part in performances or activities for which the licence is requested, or in rehearsals.

(a) Nature of the performance

(b) This includes the places at which work on location is to be done

(c) A licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performances may take place may be granted only to the British Broadcasting Corporation, the Independent Television Authority, a programme contractor within the meaning of Section 1(5) of the Television Act 1964 or a body supplying programmes to such a programme contractor to be broadcast by the Independent Television Authority or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film intended for public exhibition.

11. Proposed arrangements (if any) under Regulation 10 of the Children (Performances) Regulation 1968 for the education of the child during the period for which the licence is requested stating –
 - (i) the name and address of the school to be attended, or
 - (ii)
 - (a) the name, address and qualification of the proposed private teacher,
 - (b) the place where the child will be taught,
 - (c) the proposed course of study,
 - (d) the number of other children to be taught by the private teacher at the same time as the child in respect of whom this application is made, and the sex and age of each such child,
 - (e) whether the child is to receive the required amount of education in accordance with Regulation 10(4)(a) or Regulation 10(4)(b).
12. The name of the local authority (if any) which has previously approved the appointment of the private teacher for the purposes of a licence.
13. The name, address and description of the proposed matron.
14. The name of the local authority (if any) which has previously approved the appointment of the matron for the purposes of a licence.
15. The number of other children to be in the charge of the matron during the time when she would be in charge of the child in respect of whom the application is made, and the sex and age of each such child.
16. The address of the lodgings where the child will live if a licence is granted by reason of which the child has to live elsewhere than at the place where he would otherwise live, the name of the householder and the number of other children who will live in the same lodgings.
17. Approximate length of time which the child will spend travelling –
 - (a) to the place of performance, rehearsal or activity,
 - (b) from the place of performance, rehearsal or activity,and the arrangements (if any) for transport –
 - (a) to the place of performance, rehearsal or activity,
 - (b) from the place of performance, rehearsal or activity.
18. Name of any other licensing authority to which an application has been made for another child to take part in performances or activities to which this application relates.
19. Where the application is for a licence for an activity, a statement by the child's parent that the child is medically fit for the proposed activity.

PART II
(TO BE COMPLETED BY A PARENT)

(Note – Parent includes a guardian or other person who has for the time being the charge of or control over the child).

Please give the following particulars:-

1. Full name of child:
2. Date of birth of child:
3. Address of child:
4. Name and address of schools attended by the child during the twelve months preceding the date of this application or, if he has not attended school, the name and address of his private teacher.
5. Particulars of each licence granted during the twelve months preceding the date of this application by any local authority other than the licensing authority to whom this application is made, stating in each case –
 - (i) the name of the local authority,
 - (ii) the date on which the licence was granted,
 - (iii) the dates and nature of the performances or activities.
6. Particulars of each application for a licence made during the twelve months preceding the date of this application and refused by any local authority other than the licensing authority to whom this application is made, stating in each case –
 - (i) the name of the local authority,
 - (ii) the date of the application,
 - (iii) the reasons (if known) for the refusal to grant a licence.
7. Particulars of each performance for which a licence was not required in which the child took part during the twelve months preceding the date of this application, stating in each case –
 - (i) the date,
 - (ii) the place,
 - (iii) the nature of the performance,
 - (iv) the name of the person responsible for the production of the performance in which the child took part.
8. Dates (if any) on which the child has been absent from school during the twelve months preceding the date of this application by reason of his taking part in a performance or activity.
9. Particulars of any other form of employment in which the child is employed during the twenty-eight days preceding the date of the first performance or first activity for which the licence is requested stating –
 - (i) the nature of the employment,
 - (ii) the days on which the child is employed
 - (iii) the times during which the child is employed.

10. Particulars relating to the sums earned by the child during the twelve months preceding the date of this application stating –

- (i) whether the sums earned were in respect of performances or activities for which a licence was granted, performances for which a licence was not required or other forms of employment.
- (ii) the amount of the sums earned.
- (iii) the date on which payment was received.
- (iv) the name, address and description of the person from whom the payment was received.

I support this application for a licence.

I certify that to the best of my knowledge the foregoing particulars are correct and I understand that if a licence is granted it will be granted subject to the restrictions and conditions laid down in the Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

Date..... Signed.....
(Parent)

Full Name:

Address:

Tel. No:

Relationship to child*:

NOTE – Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the standard scale (currently £1,000) or imprisonment for a term not exceeding three months or both (Section 40) of the Children and Young Persons Act 1963).

*State whether parent, guardian or other person having for the time being the charge of or control over the child.

ENTERTAINMENT LICENCES

Information to help you complete the Application Form

Part 1 **To be completed by the people putting on the production
– TV, theatre or modelling.**

Page 1 Name of Producer

Page 2 Fully completed, particularly name of production
Dates and times of performance
Any time out of school

Page 3 Particularly need names of chaperones
Place of any lodgings
Any private tutors (usually if lengthy film work)

Part II **To be completed by parent**

Name – Date of birth – address of child

Last page – signature of parent

To send with: Two passport photos
Birth Certificate
If time required out of school – Headteacher's permission

Medicals:

Requirements:

For modelling: Parent's letter saying fit and well

For TV: Doctor's Certificate

For Theatre: Doctor's Certificate - if performing more than 5 days in one week or the
production lasts more than one week
(No medical required for less than 5 days)

MEDICAL EXAMINATIONS

1. Subject to paragraph (2) of this Regulation, a licensing authority shall not grant a licence –
 - (a) for performances for film or television or
 - (b) for broadcast performances, other than performances for television, with respect to which the applicant for the purpose of regulation 3(2) of these Regulations requests in the application form that the child may perform on more than six days in a period not exceeding six months, or
 - (c) for other performances if the child would perform on the maximum number of days in a week permitted under Part IV or V of these Regulations, as the case may be, and for a period exceeding one week; unless

a suitably medically qualified person approved by them, has examined the child and has certified that he is fit to take part in the performances for which the licence is requested and that his health will not suffer by reason of taking part in such performances.
2. Where a child has been medically examined under paragraph (1) of this Regulation, he need not be medically examined in order that a further licence may be granted in respect of a performance taking place within a period of six months from the date of the said medical examination unless it appears desirable to the licensing authority that he should be medically examined.

Directorate for Children & Young People

Attendance and Pupil Support Service
Civic Centre 1 North
Ground Floor
Huddersfield
HD1 2NF

Tel: 01484 221919
Fax: 01484 225264
Attendance.pupilsupport@kirklees.gov.uk

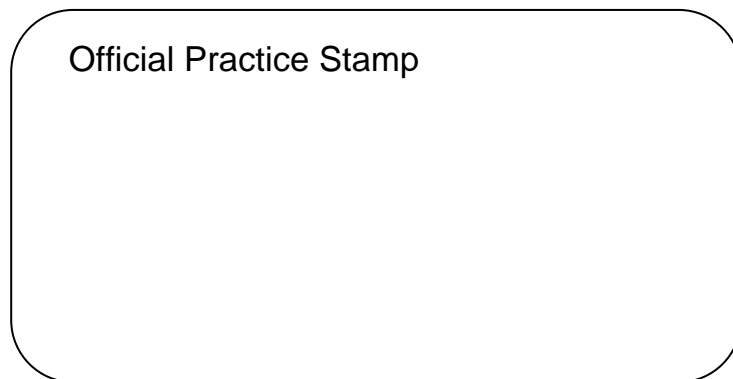
**TO BE COMPLETED BY
GP / PRACTICE NURSE**

Date:

This is to confirm that is fit and well
enough to take part in theatre / television performances.

Signed GP / Practice Nurse

Date.....



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Date:

**TO BE COMPLETED BY
THE HEADTEACHER**

I give permission for to be absent from school:-

a) for TV/Theatre performance(s) on.....

or

b) for modelling assignments, absences as requested, during a period of six months.

Signed(Headteacher)

School name.....

Date.....

